

Poster Presentation Guidelines

Instructions

• Materials to Prepare

Prepare the following materials and upload them on the submission site or on the online conference platform by the due dates.

Material to Prepare	Due Date	Important Notes
Extended Abstracts (*mandatory)	January 12 (Tue.), 2021 (5:00pm JST)	Template : https://meeting.jsap.or.jp/template/index.html Need to upload the extended abstract on the submission site.
Poster Image Data (*mandatory)	March 11 (Thu.), 2021 (5:00pm JST)	A data file must be in PNG or JPEG format, and below 5MB . Make your poster in a LANDSCAPE (horizontal) configuration. Recommended size is from A0 to A4. Need to upload the poster image data to the Participant Portal
Short Presentation (*optional)	March 11 (Thu.), 2021 (5:00pm JST)	You can upload a short presentation of approx. 2 min. A data file must be in MP4 format, and below 5MB .

• Presentation/Q&A

Each speaker is required to be present in their allocated Zoom meeting room during their presentation time to answer questions from participants.

Speakers should vacate the Zoom meeting room for the next speaker when their presentation time is up.

• Young Scientists Presentation Award

A poster presentation is NOT eligible for the Young Scientist Presentation Award in this spring meeting. If you wish to apply for the award, please make sure to choose "Oral presentation" as your preferred presentation type when submitting your abstract.

• Poster Award

Poster Award winners will be decided and announced AFTER the meeting.

Nominees for the award will be informed of their nomination before the meeting.

Presenter Guidelines (Poster Sessions)

Poster Sessions

Each speaker is allocated their Zoom meeting room during their presentation time. Enter your Zoom meeting by 10 minutes before your

The screenshot shows a 'Poster Session' interface. At the top, there is a search bar with 'title, author, affiliation' and a dropdown menu for 'category not selected'. Below this, it says 'Poster Id with ★ Is nominated as Poster Award.' There are tabs for dates: 3/16 (火), 3/17 Wed, 3/18 Thu, and 3/19 Fri. A grid of time slots is shown, with 09:30-11:30 selected. Below the time slots, there are categories: 1.1 Interdisciplinary and General Physics (1件), 1.5 Instrumentation, measurement and Metrology (1件), 12.1 Fabrications and Structure Controls (1件), and 13.5 Semiconductor devices/ Interconnect/ Integration technologies (2件). Two poster thumbnails are shown: '12a-PB4-1' and '12a-PB4-2'. Below the thumbnails are buttons for 'Zoom', 'Abstract', and 'Short Presentation'. A callout bubble points to the 'Zoom' button for 'Sample 2' (12a-PB4-2), which is associated with Albert Einstein Univ. Bern.

Click "Zoom" button below your poster and enter your Zoom meeting room.

A short presentation data can be uploaded from your MyPage of the Participant Portal.

Follow the prompts to download and install the Zoom desktop application.

The first screenshot shows the Zoom desktop application window with a 'Join a Meeting' button and a 'Sign In' button. The second screenshot shows the 'Join Meeting' dialog with fields for 'Enter meeting ID or personal link name' and 'Enter your name', and checkboxes for 'Remember my name for future meetings', 'Do not connect to audio', and 'Turn off my video'. The third screenshot shows the audio options dialog with 'Phone Call' and 'Computer Audio' options, and a 'Join with Computer Audio' button.

Presenter Guidelines (Poster Sessions)

Q&A

There are no chairpersons in the poster sessions.

If participants enter your meeting room, present your research or answer their questions.

You can share additional presentation materials on the screen.

Leave a Session Room

Speakers should vacate the Zoom meeting room for the next speaker when their presentation time is up.

Click “Leave” then “Leave Meeting”



If you wish to attend another session, go back to the Online Conference Platform.

(Please see Audience Guidelines for more details.)

