

How to Participate Online

Create an Account on the Participant Portal

All the participants (except invitees exempted from payment) need to create an account from below.

<https://jsap2021a.jp/en/registration/>

Once the payment is completed, you will be able to view the restricted pages for the participants

Navigation

The screenshot shows the top navigation bar of the JSAP Autumn Meeting 2021 Participant Portal. The main header features the text "The 82nd JSAP AUTUMN MEETING 2021 PARTICIPANT PORTAL" and language options for "Japanese" and "English". The navigation menu includes "TOP", "Oral Session", "Poster Session", "Exhibition", "Event", "MyPage", and "Login". Three callouts are present: a red one pointing to "Oral Session" with the text "Click here to oral session venue", a blue one pointing to "Poster Session" with "Click here to poster session venue", and a green one pointing to "MyPage" with "You can download a receipt and a certificate of participation on MyPage." Below the navigation bar, there is a video player showing "The 68th JSAP Spring Meeting 2021" and a list of abstracts. A "Chat (2)" button is located in the bottom right corner, with a callout stating "You can exchange chat messages with other participants."

How to Participate Online

Watch Oral Sessions

1. Click “Zoom” button on the timetable of “Oral Session” page.

The screenshot shows the 'Oral Session' page with a navigation bar at the top containing 'TOP', 'Oral Session', 'Poster Session', 'Exhibition', 'Event', 'Registration', and 'Login'. The 'Oral Session' tab is circled in red. Below the navigation bar, there are two tabs: 'Timetable(by Category)' and 'Timetable(by Room)'. The main content is a timetable for March 16 (Tue.), 2021, with columns for 08:00, 09:00, 10:00, 14:00, and 15:00. A session box for '9:00-12:00 Room Z23 Zoom' is highlighted in yellow. A red callout bubble points to this box with the text 'Click “Zoom” inside the session box.' Another red callout bubble points to the 'Oral Session' tab with the text 'You can search by category or by room.' On the right side, there is an 'ACCESS RANKING' section with a list of sessions and their details.

2. Follow the prompts to download and install the Zoom desktop application.

The first screenshot shows the Zoom Cloud Meetings homepage with a 'Join a Meeting' button and a 'Sign In' button. The second screenshot shows the 'Join Meeting' dialog box with fields for 'Enter meeting ID or personal link name' and 'Enter your name', and checkboxes for 'Remember my name for future meetings', 'Do not connect to audio', and 'Turn off my video'. The third screenshot shows the 'Choose ONE of the audio conference options' dialog box with 'Phone Call' and 'Computer Audio' options, and a 'Join with Computer Audio' button. Below the 'Join with Computer Audio' button is a 'Test Speaker and Microphone' button. At the bottom of the dialog, there is a checkbox for 'Automatically join audio by computer when joining a meeting'.

How to Participate Online

Q&A

(Regular Sessions)

Regular sessions will be held using Zoom meeting. Although participants (both speakers and audience) have control over their microphones, DO NOT unmute your microphone unless you are selected as a questioner by a session chair.

If you wish to ask questions during the session, click “Raise Hand”. Unmute your microphone only if you are selected as a questioner.



If you click on “Participants,” you will see the list of participants, with your name at the top on the “Panelists” column. “Raise Hand” button is on the bottom of the column.

(Symposium)

Symposium will be held using Zoom webinar. Participants cannot mute/unmute their microphones.

If you wish to ask questions during the session, click “Raise Hand”. The chair will select the questioner and give them control to mute/unmute their microphone. Then unmute your microphone and ask questions.

Panelists (speakers of the symposium) cannot use “Raise Hand” options. If you are a panelist and wish to ask questions, send a chat to the chair, unmute your microphone by yourself and ask a question.



For administrative questions, use the chat function. If you click on “Chat,” a chat screen appears on the lower right side. If you want to send a message to a host, select “Host (Secretariat)” and enter your message.

How to Participate Online

Watch Poster Sessions

Go to the “Poster Session” page.

The screenshot shows the 'Poster Session' interface. At the top, there is a search bar with 'Keyword Search' and a dropdown menu for 'category not selected'. Below this, there are filters for dates (3/16 (火), 3/17 Wed, 3/18 Thu, 3/19 Fri) and time slots (09:30-11:30, 13:30-15:00, 11:00-11:50, 13:00-13:50, 14:00-14:50, 15:00-15:50, 16:00-16:50, 17:00-17:50). The selected session is '3/16 (火) 09:30-11:30'. Underneath, there are category filters: '1.1 Interdisciplinary and General Physics (1件)', '1.5 Instrumentation, measurement and Metrology (1件)', '12.1 Fabrications and Structure Controls (1件)', and '13.5 Semiconductor devices/ Interconnect/ Integration technologies (2件)'. Two posters are displayed: '12a-PB4-1' and '12a-PB4-2'. Below the posters are buttons for 'Zoom', 'Abstract', and 'Short Presentation'. A callout bubble points to the 'Zoom' button, stating: 'Click “Zoom” button below a poster and enter the Zoom meeting room.' Another callout bubble points to the 'Abstract' button, stating: 'You can view an extended abstract(PDF) of the presentation here.' A third callout bubble points to the 'Short Presentation' button, stating: 'You can view a short presentation if provided by a presenter.'

Q&A

Q&A will be using Zoom meeting. Click “Zoom” button below the poster of your interest to discuss and ask questions.

Each speaker will be present in their allocated Zoom meeting room during their presentation time.

If you wish to ask questions, enter the Zoom meeting room, unmute your microphone and ask questions.

Each session is 100 minutes including 50 minutes core time.

(Core time)

- Speakers of an odd program numbers : first 50 minutes
- Speakers of an even program number

How to Participate Online

View Extended Abstracts

Click “View Conference Program” button and move to the conference web program page (confit).

Conference Web Program (Confit)

(Sessions)

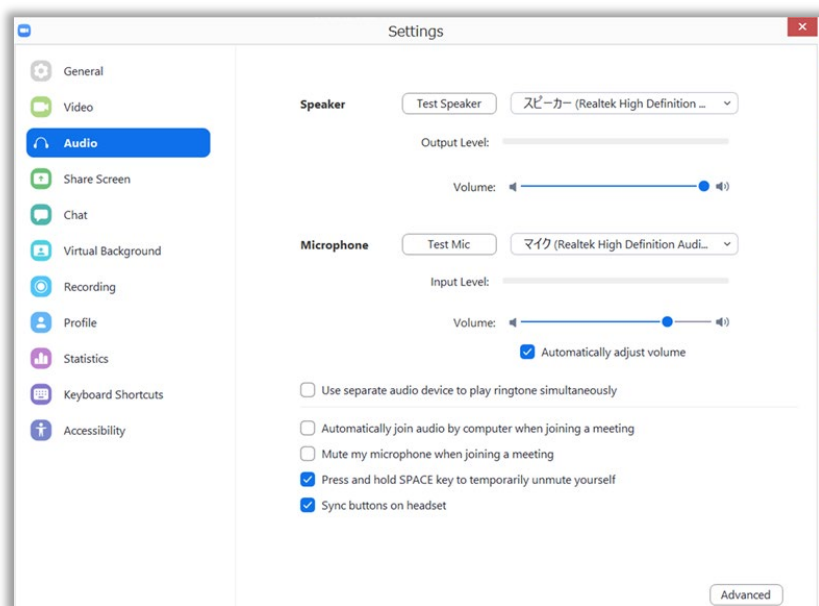
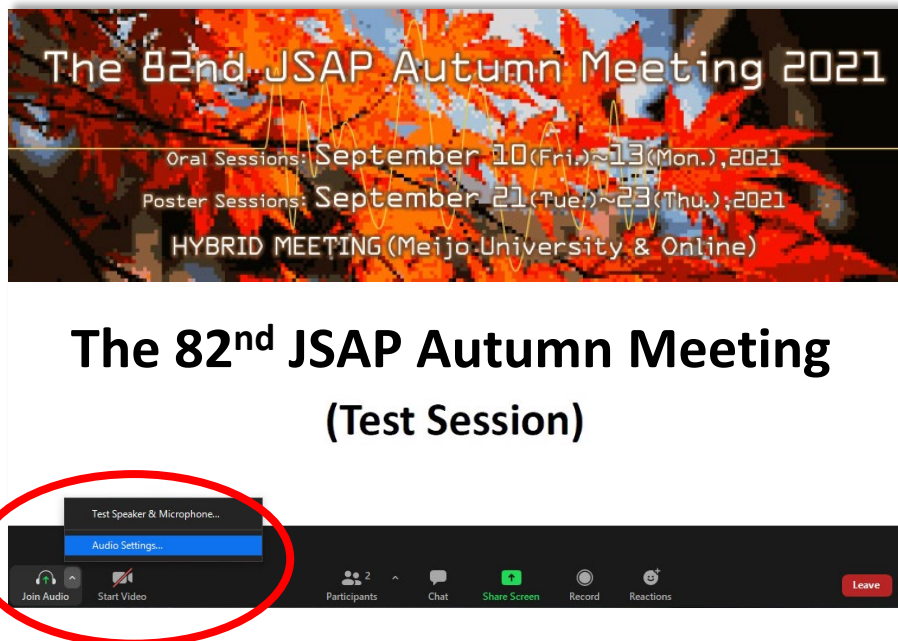
(Timetable)

Select the presentation/session you wish to view on the “sessions” page or “Timetable” page.

How to Participate Online

Adjust Audio Settings

Click the Audio Settings button in the lower left to check your speaker settings.



If you are informed that your remarks are not audible, check your audio settings to see if you have selected an appropriate speaker or microphone.

If the problem persists after you have confirmed that all the settings are correct, find out if the system is muted or the headset is turned off.

How to Participate Online

Rename

If you click on “Participants,” you will see the list of participants, with your name at the top on the “Panelists” column. There, you can check your microphone and video status.

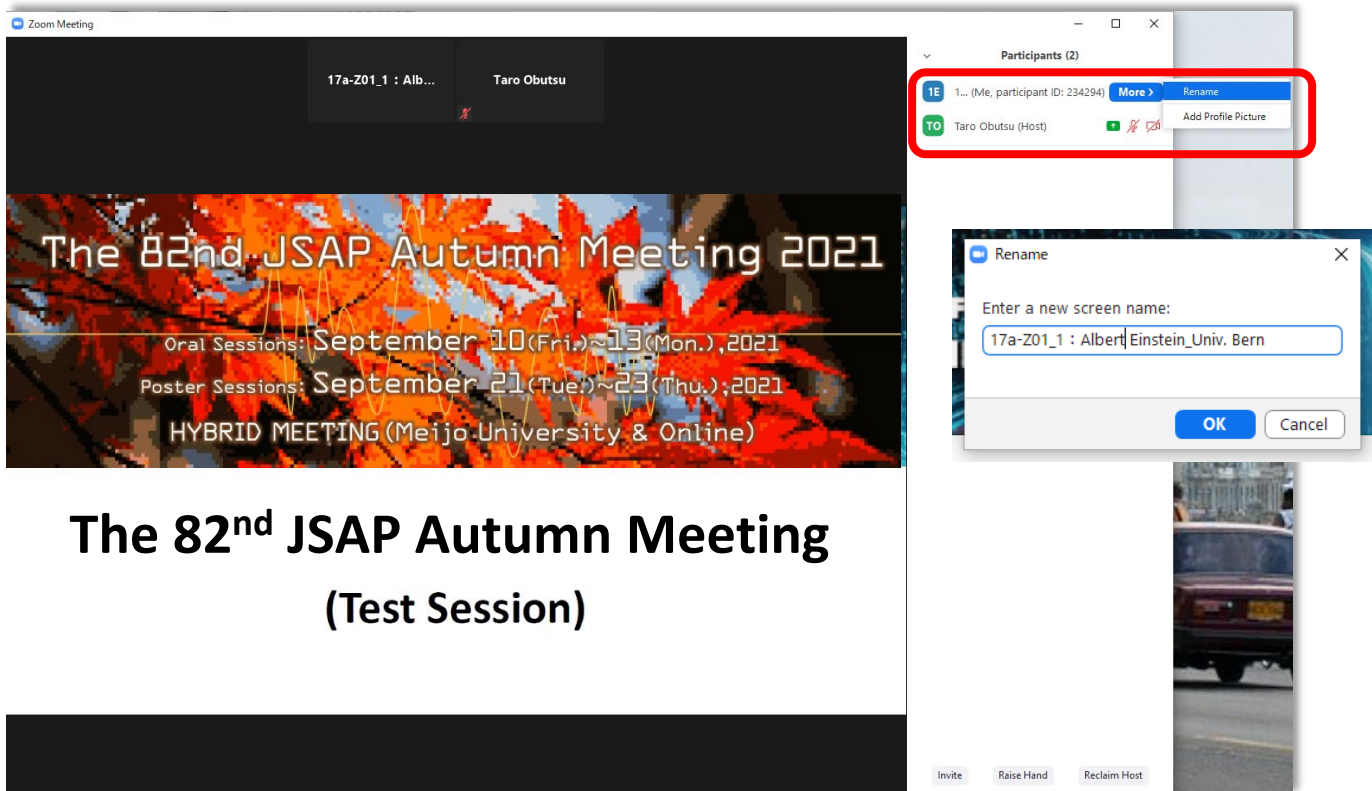
If you move your cursor to your name, and click on “More ,” “Rename ” will appear. This will let you change your name.

The Japan Society of Applied Physics requests that the speakers change their names according to the following format so that the chairperson will be able to identify them more easily.

Please indicate your Zoom username (display name) as below.

- Speaker : *program number_name (affiliation)*
e.g.) 10a-N101-2_Albert Einstein (Univ. of Tokyo)
- Session Chair : [Session Chair] *name(affiliation)*
e.g.) [Session Chair] Max Prank (AIST)
- Audience : *your name*
e.g.) Erwin Schrödinger (NTT)

*put “program number” if you present a paper at the session, or “Session Chair” if you preside the session.



The image shows a Zoom meeting interface. At the top, the meeting title is "17a-Z01_1 : Alb..." and the host is "Taro Obutsu". Below this is a banner for "The 82nd JSAP Autumn Meeting 2021" with details: "Oral Sessions: September 10 (Fri.) ~ 13 (Mon.), 2021" and "Poster Sessions: September 21 (Tue.) ~ 23 (Thu.), 2021". Below the banner, it says "HYBRID MEETING (Meijo University & Online)". The main title "The 82nd JSAP Autumn Meeting (Test Session)" is displayed in large text. On the right, the "Participants (2)" list shows "1... (Me, participant ID: 234294)" and "Taro Obutsu (Host)". A red box highlights the "More" button next to the first participant, which has opened a "Rename" dialog box. The dialog box prompts "Enter a new screen name:" and the input field contains "17a-Z01_1 : Albert Einstein Univ. Bern". There are "OK" and "Cancel" buttons at the bottom of the dialog box.