

JSAP-OSA Joint Symposia 2016

Submission Guidelines

JSAP-OSA Joint Symposia 2016 (The 77th JSAP Autumn Meeting 2016)

Dates: September 13 (Tue.) – 16 (Fri.), 2016

Venue: TOKI MESSE Niigata Convention Center

(6-1 Bandaijima, Chuo-ku, Niigata City, Niigata 950-0078 Japan)

3 Steps to Contribute a Presentation

Join JSAP

Regular Membership

Admission Fee: 10,000 JPY

Annual Due*: 10,000 JPY

*Annual due will be waived for the first year.

Graduate Student/ Student Membership

Admission Fee: 3,000JPY

Annual Due*: 3,000 JPY

*Annual due will be waived for the first year.

Submit

Submission Deadline:

**June 28 (Tue.), 2016
(17:00, JST)**

No late submission is accepted after the deadline.

Online submission will be available in mid May.

Register

Registration Deadline:

**June 28 (Tue.), 2016
(17:00, JST)**

***The conference registration fees has been revised.**

Advanced

JSAP Regular Member : 12,000 JPY

JSAP Senior Member: 4,000 JPY

Student: 3,000 JPY

Partner Society Member: 12,000 JPY

Non-member: 23,000 JPY

Onsite

JSAP Official Member : 18,000 JPY

JSAP Senior Member: 7,000 JPY

Student : 5,000 JPY

Partner Society Member: 18,000 JPY

Non-member: 30,000 JPY

Online pre-registration will be available in mid May.

NOTICE

JSAP Members can register only after the payment of this year's membership fee has been confirmed. Please complete the payment before registration.

1 Qualification

Speakers of contributed presentation (oral and poster presentations) should be JSAP Regular Members, JSAP Student Member, OSA Member and other JSAP's Partner Societies* Member.

*JSAP's partner societies: American Physical Society (APS), European Optical Society (EOS), European Physical Society (EPS), Institute of Physics (IOP), Korean Physical Society (KPS), Optical Society of America (OSA), Optical Society of Korea (OSK), Physics Education Society of Japan (PESJ), Physical Society of Republic of China (PSROC), Société Française de Physique (SFP), International Society for Optical Engineering (SPIE) and Taiwan Photonics Society (TPS).

The maximum number of submission per person is 3. If you wish to make 4 or more presentations, please submit a document explaining that there is no overlapping in the contents.

2 Abstract submission

All abstracts must be submitted via online submission system.

Online submission system will be available in mid May.

<http://meeting.jsap.or.jp/eng/entry.html>

Submission Deadline: June 28 (Tue.), 2016 (5:00pm, JST)

(No late submission is accepted under any circumstances.)

3. Instructions for preparing abstracts (PDF)

Abstracts (PDF) are compiled into a DVD-ROM without any change. Please prepare easy-to-read abstracts according to the instructions below.

If you submit papers in joint names, please obtain consent from all authors. Also, please obtain an approval from your employer if necessary.

- 1) Title: Make it brief and precise. "Research on" should be omitted.
- 2) Affiliation and name: Use an abbreviation of your affiliation.
- 3) E-mail address: Provide e-mail addresses of the presenting author.
- 4) Main text: Provide only the summary of your presentation (original materials only) and the supporting data that is considered particularly important for leading the conclusion. Provide figures and tables with English captions.
- 5) Use one or two column format. Figures and tables can be in color.
- 6) Use the template on the website below to ensure that the abstract is correctly formatted.
- 7) The maximum size of PDF files should be 700 KB.

4. Handling of abstract (PDF)

- 1) Our program committee draws up a program according to speakers' requests. However, the program committee may forward your abstract to another category for the benefit of the overall program.
- 2) Notification of program number: You will be informed of the program number via e-mail early July. The conference program will be available on the conference website in mid July and in the August issue of our member journal "OYO BUTURI".
- 3) JSAP holds the copyright on the submitted abstracts and all the submitted abstracts will be included in the abstracts DVD-ROM and uploaded on the online conference program.
- 4) All the abstracts will be stored in the database of the National Institute of Informatics without any change.
- 5) The abstracts submitted to the JSAP-OSA Joint Symposia (held only in JSAP Autumn Meeting) will be published in OSA's Optics InfoBase. JSAP grants to OSA a perpetual, non-exclusive, royalty-free license to use them in any type of media including print or electronic.
- 6) Each author is responsible for the contents of their abstracts and the information on their application form.
- 7) JSAP will not accept any abstracts that
 - include contents that is not relevant to the field of applied physics (in a broad sense)
 - do not comply with this abstract submission guidelines
 - include contents that may damage our trust and dignity

5. Presentation method (contributed presentation)

1. Oral presentation and short oral presentation

Oral and short oral presentations will be given using a PC projector. JSAP will prepare PCs with the following specifications; Windows7 Pro with Microsoft Power Point 2013. Presenters may bring your own PCs.

2. Poster presentation

Presenters put up posters, figures, tables, and photographs in a designated display space (**180 cm (H) × 90 cm (W) for one presentation**). Presenters are required to answer questions from attendees during their session time.

6. Presentation time

1. Oral presentation

Oral presentations are assigned 15 minutes. (presentation for 10 minutes, Q&A for 5 minutes).

2.1 Poster presentation

Poster presentations are assigned 2 hours.

core time: the first half for speakers with an odd presentation number

the last half for speakers with an even presentation number

2.2 Poster presentation with short presentation

A short oral presentation (2-minute, no Q&A session) and poster presentation.