

# JSAP Nursery Usage Regulations

January 1, 2014

JSAP offers free nursery services with qualified staff for our meeting participants with children. All the nursery users are asked to follow the following regulations.

- (1) Nursery usage is strictly limited to the children of the meeting participants. Acceptable ages are from 8 months old up to 9 years old. (Their siblings older than 9 years old can be acceptable upon consultation.)
- (2) The JSAP's designated contractor, Poppins Corporation, will be in charge of the operation of the nursery room. The number of children per babysitter is determined according to the contractor's regulation. At least 2 babysitters will be stationed at the nursery room regardless of the number of children. Nursery Services at you hotel or at your house is also available. Please contact Poppins Corporation (+81-3-3447-2292)
- (3) Advanced reservation is required for the nursery usage. Please submit the reservation form to the JSAP secretariat. Reservation details including drop-off/pick-up time cannot be changed on the day of usage. Please check the conference program and allow enough time for drop-off/pick-up.
- (4) There will be limited facilities as a room inside the meeting venue will be converted into a nursery room. We appreciate your understanding on this.
- (5) Please inform the babysitter of the child's condition on the day. We cannot accept sick child. A consultation with the babysitter will be needed to accept those in the recovery period.
- (6) Please bring food, drinks, extra cloths, towels (large towels for newborns) and disposable diapers. We ask the parent to have lunch with their child as soon as possible. In that case, you can have lunch in the nursery room. If the child needs medication, please give them on your own responsibility. The babysitter cannot give medicine to the children.
- (7) We do every effort to avoid any accidents. However, in case of unexpected accidents, we ask you to respond quickly. Please give information to the babysitter on where you are during the meeting and avoid going outside of the meeting venue.
- (8) In case of unexpected accidents, we have the following insurance coverage.
  - Poppins Corporation: babysitter general insurance (bodily injury coverage: 1 billion yen per accident, 200 million yen per child)
  - The Japan Society of Applied Physics: accidental insurance (death or residual disability 3 million yen), liability insurance (bodily injury liability 100 million yen)Please note that JSAP are not responsible for damage exceeding than the above liability limit.
- (9) The hours of operations are from 8:30 am to 7:30 pm. Those on the last day of the meeting are from 8:30 am to 4:00 pm.
- (10) If you wish to cancel the reservation, please contact to [daycare@jsap.or.jp](mailto:daycare@jsap.or.jp) or call +81-3-3447-2292 (Poppins Corporation).

Please agree to the above regulations before making a reservation.

Contact :
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